



THE BROKER IS LOOKING FOR A financial controller - operations lead (20-30 hrs)

We believe Knowledge Brokering is indispensable for creating a just world. In everything we do, we orchestrate the use of knowledge to ignite, spark and increase a positive impact.

If you can't wait to apply your skills to facilitate our sustainable inclusive development work, then read on quickly! The Broker, a Netherlands-based knowledge brokering organisation for social impact and international development, is looking for a financial controller-operations lead to join our team.

The challenge

We're a small but growing team of around 15 employees and a flexible shell of expert consultants. The team is managed by the Executive Director and the Managing Knowledge Broker. Given our size and dynamics, we are now looking for a financial controller who is interested in having a hand in the entire operations of the organisation. As our financial controller, you would:

- advise the Executive Director on financial and overall strategies;
- optimise Finance & Operations processes, formalise and see to successful implementation and monitoring;
- communicate with the team on project finances;
- manage the day-to-day financial operations and facilitate Management by providing up-to-date information on budget and realisation;
- ensure timely quarterly reports and liquidity statements to the Board;
- be responsible for the annual financial cycle:
 - drafting the annual budget;
 - annually calculating and setting the organisational day rates (incl. billable/non-billable calculation);
 - manage the annual reporting cycle, including the annual financial audit and acting as point of contact for the Accountants;
- be the point of contact for the Treasurer of the Foundation's board;
- In addition to managing the finances and depending on the number of hours you would like to work, you would also oversee the personnel administration (which is handled externally) as well as handle the invoicing process (currently handled by a part-time finance officer).



Who you are

The most important thing is that you are enthusiastic about this job, and love numbers. You must be able to independently manage the annual financial cycle as well as the day-to-day financial administration.

We are not a big organisation, so we are looking for an allrounder, who is willing to combine big-picture strategic thinking with day-to-day administrative tasks. You have an energetic and proactive attitude and enjoy streamlining processes in a flexible, people-oriented organisation.

You are a financial controller with a background in the nonprofit sector. We offer this job as a part-time position, but are open to discussing different models and combinations of responsibilities, depending on your current situation. Perhaps you have a long career in finance behind you and want to make a meaningful contribution to our organisation - but you don't want or need to work full-time anymore. Or perhaps you are relatively new to the field, and want to learn more about what it is like to work for a nonprofit organisation. Let's discuss the options!

To give you a good start, we ask that you have

- At least five years of work experience in a financial (controlling) position
- A degree in finance (e.g. business economics, business administration, accountancy) or demonstrable on-the-job training to the same level - we can support you with further training if required, but we do need someone who can work independently;
- A background in the nonprofit sector, or the ability to demonstrate, during the interview process, a good grasp of the specific challenges a nonprofit organisation faces in terms of its financing;
- A team player, passionate about inclusive, sustainable development and international cooperation;
- A working knowledge of Exact or comparable software with a willingness to continue learning;
- Fluent in Dutch and English, both spoken and written.

Who we are

The Broker has pioneered knowledge brokering in the international development sector since 2007. Our knowledge brokers help clients and partners identify and apply new, old and overlooked insights to make informed decisions, design more effective programmes and use the power of knowledge to create more impact. Through knowledge brokering methods like co-creation we make processes of knowledge generation more inclusive and close the gap between evidence and impact.



Our activities are about optimising the use of knowledge, and especially those types of knowledge often overlooked or unused. We uncover and deliver it in the right place, in the best form, at the right moment, to empower people that are looking to make an impact for a more sustainable and just world.

What we offer

The Broker offers you a challenging position in a dynamic and international working environment with the flexibility to develop within a young and enthusiastic [team](#). Our offices are located in [TSH Collab Amsterdam West](#), friendly and focused coworking spaces, home to creatives and start-ups and easily accessible by public transport.

You will be employed for an initial period of 1 year for the position of Financial controller/operations manager, with the possibility to get a permanent position at the organisation. The preferred starting date is **1 June 2024**. This vacancy is at least 20 hours a week and can be expanded to 30 hours, depending on your availability and work-life choices, which will inform the span of the activities; to be determined prior to commencement of the contract. The salary for this position will be based on scale 11 (based on the [CBA Social Work](#)) ranging from € salary €3.981 – €5.872 for a full-time contract (36 hours), and is determined based on your previous experience.

We offer five weeks of paid holiday leave, a 13th month and reimbursement of commuting expenses based on public transport. Upon satisfactory completion, we will be happy to extend your contract.

Are you interested?

Please send us your motivation (max 1 A4) and CV (preferably max 2 A4) in English to vacancies@thebrokeronline.eu **by start of business on Monday 22 April 2024**.

Do you want more information first? Please contact our Executive Director Sophie Koers (sophie [a] thebrokeronline.eu)